



Emmanuel Lutheran Church, Vienna, VA
Youth Ministry Director – Contractor Position
Description of Responsibilities

Contract Status: part-time, averaging 15-20 hours per week including but not limited to planning, communications, meetings, and youth ministry events.

Reporting Relationship: The Youth Ministry Director is supervised and reports to the Lead Pastor.

Summary: The Youth Ministry Director is responsible for Emmanuel’s ministry with middle school and high school youth, working with Emmanuel’s Youth Team, modeling Christian discipleship, equipping families to be disciples of Christ, directing volunteer leadership for youth ministry, encouraging the congregation to partner in the faith formation of young people, and leading the integration of youth into the life of the congregation.

Essential Duties and Responsibilities

The Youth Ministry Director shall:

- Build relationships with middle school youth, high school youth, and their families.
- Recruit, train, and collaborate with adult and youth volunteers to develop, plan, implement, attend, and grow youth ministries such as:
 - Routinely scheduled discipleship programs with youth.
 - Retreats or one-time local events with middle school or high school youth.
 - Middle school and high school Synod weekend retreats.
 - Triennial ELCA Youth Gathering, including any necessary prior fundraising.
- Ensure volunteers working with youth are trained in accord with the ELC Child Protection Policy.
- In coordination with staff and Youth Team leaders, integrate youth into the overall life of Emmanuel, and integrate caring adults into the lives of youth by providing cross-generational opportunities and utilizing youth volunteers just as one would adults.
- Publicize and promote activities and opportunities through weekly emails, newsletters, and other media, coordinating such efforts with staff, as appropriate.
- Perform other duties as assigned congruent with the spirit of youth ministry leadership in the congregation.

Qualifications

- Three or more years of experience in youth ministry (preferably within the Lutheran Church).
- Commitment to following Christ with a record of active congregational worship participation.

- Passion and heart for young people with a warm and welcoming personality.
- Effective interpersonal skills, written and verbal communication skills, organizational skills, and computer/social media skills.
- Commitment and proven ability to build relationships and work harmoniously, effectively, and confidentially with youth, adults, youth team, pastors, and other church staff members.
- Successful completion of child protection training and a clear criminal background check.

Core Competencies

- *Honors Church Mission:* Honors Emmanuel's mission to proclaim the Gospel and create disciples.
- *Listening:* Engages in thoughtful and attentive listening; listens beneath the surface for real intent that may contradict the spoken message; overcomes personal bias to genuinely hear the ideas and concerns of others; can describe the perspective of another, even when disagrees.
- *Ethics and Values:* Honors the core values and beliefs of Emmanuel in his/her choice of behaviors; consistently embodies appropriate behavioral choices in both stressful and no stressful situations; practices the behaviors he/she advocates to others.
- *Initiative:* Is a self-starter; action oriented; and energetic about worthwhile activities; not fearful of taking appropriate risks; seizes opportunities; sets demanding but achievable objectives for self and others.
- *Integrity and Trust:* Keeps confidences and is trustworthy; practices direct, honest and transparent communications; admits mistakes; responds to situations with constancy and reliability; consistently embodies appropriate behavioral choices in stressful and nonstressful situations.
- *Interpersonal Skills:* Establishes and maintains good working relationships; works well with people at all levels of the congregation; builds appropriate rapport; considers the impact of actions on others; uses diplomacy and tact; avoids communication triangles.
- *Mission Ownership:* Demonstrates understanding and full support of the mission, vision, values and beliefs of the congregation; can demonstrate those values to others; consistently behaves in a manner congruent with the mission, vision, values and beliefs.
- *Communication:* Capable of delivering a verbal or written message clearly, articulately and with appropriate emotion in a variety of settings; demonstrates appropriate communication styles.
- *Understands Church Policies:* Understands and complies with Emmanuel's policies and practices and communicates them to others.
- *Leadership Competency:* Demonstrates a core understanding of competencies for vocational development as outlined in the Leadership Competencies for Faith Formation by the ELCA Youth Ministry Network.

Other Information

- This position is available immediately.
- Cover letter, resume, and all inquiries must be submitted to aprinse@elcvienna.org.
- Resumes will be accepted and considered until the position is filled.
- Learn more about Emmanuel Lutheran Church at www.elcvienna.org.

Our Mission and Vision

Our mission is to nurture, grow, and share our Christian faith as Lutherans in a multicultural world. We envision Emmanuel Lutheran Church as a welcoming, vibrant, growing, and faith-filled Christian community whose participants generously share their time, talents, and resources in a changing world.

Our Welcome Statement

Emmanuel Lutheran Church welcomes all who are seeking God's love and grace. We welcome and affirm full participation by all because God welcomes all, regardless of race, culture, national origin, citizenship status, sexual orientation, gender identity or expression, relationship or socio-economic status, addictions, physical or mental health, disability, imprisonment, age, or other circumstances. OUR UNITY IS IN CHRIST.

Land Acknowledgement

Emmanuel Lutheran Church gathers upon the ancestral lands of the Manahoac people. Find out more about the Manahoac at <https://en.wikipedia.org/wiki/Manahoac>.